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LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA

FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2006

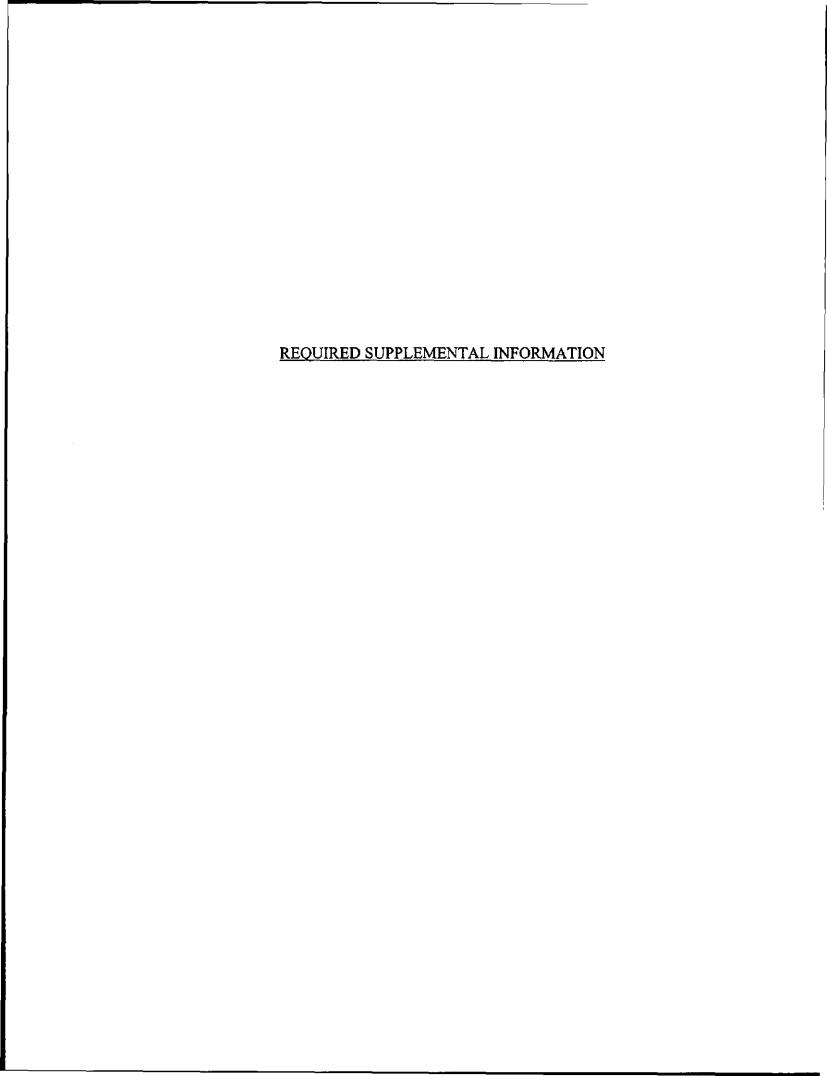
Under provisions of state law, this report is a public document. Acopy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 9/20/04

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA

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#### DYER & VICKNAIR

(CERTIFIED PUBLIC ACCOUNTANTS)

ERIC J. VICKNAIR, CPA (APC)
GLYNN R. DYER, CPA (APC), (RETIRED)

#### INDEPENDENT AUDITORS' REPORT

Louisiana State Board of Private Security Examiners Department of Public Safety and Corrections State of Louisiana Baton Rouge, Louisiana

We have audited the accompanying basic financial statements of

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA BATON ROUGE, LOUISIANA

a component unit of the State of Louisiana, as of and for the year ended June 30, 2006, as listed in the table of contents. These basic financial statements are the responsibility of Louisiana State Board of Private Security Examiners' management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as, evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of Louisiana State Board of Private Security Examiners as of June 30, 2006, and the results of its operations and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated August 8, 2006, on our consideration of Louisiana State Board of Private Security Examiners' internal control over financial reporting and our tests of its compliance with laws and regulations. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with the report in considering the results of our audit.

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#### **DYER & VICKNAIR**

#### (CERTIFIED PUBLIC ACCOUNTANTS)

Management's discussion and analysis, on pages 3 through 6, is not a required part of the basic financial statements but is supplemental information required by the Government Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming an opinion on the accompanying basic financial statements taken as a whole. The accompanying supplemental information listed in the table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements of Louisiana State Board of Security Examiners. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Baton Rouge, Louisiana August 8, 2006 Dyer 4 Vicknain

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of Louisiana State Board of Private Security Examiners' financial performance provides an overview of the Board's financial activities for the fiscal year ended June 30, 2006. Read it in conjunction with the Board's financial statements.

#### FINANCIAL HIGHLIGHTS

The Board's assets exceeded its liabilities by \$418,679 (net assets), which represents a 29% increase from June 30, 2005.

Total net assets are comprised of the following:

- 1. Capital assets, net of related debt, of \$245,255 include land, building, automobile and office equipment, net of accumulated depreciation and reduced for outstanding debt related to the purchase or construction of capital assets.
- 2. Unrestricted net assets of \$173,424 represent the portion available to maintain the Board's continuing obligations.

Total liabilities of \$272,461 are comprised of the following:

- 1. Current liabilities of \$86,242
- 2. Long term debt outstanding of \$147,573
- 3. Other non-current liabilities of \$38,646

During the year, operating revenues increased by \$206,015 or 37% to \$761,178 and operating expenses increased by \$60,940 or 11% to \$639,710.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

The Board is engaged only in business-type activities. The basic financial statements include enterprise fund financial statements, notes to the financial statements and additional information to supplement the basic financial statements.

#### Enterprise Fund Financial Statements

The Board's annual report includes three financial statements. These statements are prepared on the accrual basis of accounting which is similar to the accounting used by most private-sector companies.

### LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS

#### STATE OF LOUISIANA

MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

The first of these financial statements is the Statement of Net Assets. This is the statement of position presenting information that includes all of the Board's assets and liabilities, with the difference reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator if the Board's financial health is improving or deteriorating.

The second financial statement is the Statement of Revenues, Expenses and Changes in Net Assets which reports how the Board's assets changed as a result of current year operations. All current year revenues and expenses are included regardless of when cash is received or paid.

The third financial statement is the Statement of Cash Flows which reports how cash changed as a result of current year operations.

#### Notes to the Financial Statements

The accompanying notes to the financial statements provide information essential to a full understanding of the basic financial statements.

#### Financial Analysis of the Board as a Whole

The following provides a summary of the Board's net assets:

	June 30,	
	2006	2005
Current assets	\$ 298,312	\$ 147,857
Capital assets, net of depreciation	392,828	405,111
Total assets	691,140	552,968
Current liabilities	86,242	168,463
Long-term debt	147,573	
Other liabilities	38,646	58,740
Total liabilities	272,461	227,203
Net assets		
Invested in capital assets, net of related debt	245,255	236,648
Unrestricted	173,424	89,117
Total net assets	418,679	325,765

# LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

The following provides a summary of the Board's changes in net assets.

	Year Ended June 30,		
	2006 2005		
Revenues	<u></u>		
Operating revenues	\$	761,178	\$ 555,163
Non-operating revenues		1,421	1,353
Total revenues		762,599	556,516
Expenses			
Operating expenses		651,200	578,770
Non-operating expenses		18,485	16,050
Total expenses		669,685	594,820
Increase (decrease) in net assets		92,914	(38,304)
Beginning net assets		325,765	364,069
Ending net assets	<del></del>	418,679	325,765

#### **BUDGETARY HIGHLIGHTS**

The original budget was revised once during the year.

Revenues exceeded budgetary estimates by \$28,119 and expenses exceeded budgetary estimates by \$24,219.

#### **CAPITAL ASSETS**

At June 30, 2006, the Board had \$245,255 invested in capital assets, net of accumulated depreciation. The Board's capital assets are comprised of land, building, automobile and office equipment.

#### **DEBT**

At June 30, 2005, the Board had \$147,573 in notes outstanding versus \$168,463 last year, a decrease of 12%.

# LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

For the year ending June 30, 2007, the Board approved a total budget of \$606,000, an increase of 17% over the June 30, 2006 budget. Budgeted expenditures are expected to increase 21% to \$606,000 from \$501,126 in the year ending June 30, 2007.

#### CONTACTING THE BOARD'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the Board's finances and demonstrate the Board's commitment to public accountability. If you have any questions about this report, contact the Board's office at 15703 Old Hammond Highway, Baton Rouge, Louisiana 70816.

# LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA STATEMENT OF NET ASSETS JUNE 30, 2006

<u>ASSETS</u>	
Current assets	
Cash and cash equivalents	\$ 298,312
Non-current assets	
Capital assets, net of depreciation	392,828
Total assets	691,140
LIABILITIES	
Current liabilities	
Accounts payable	78,187
Accrued expenses	8,055
Notes payable - current	22,495
Total current liabilities	108,737
Non-current liabilities	
Compensated absences payable	38,646
Notes payable - non-current	125,078
Total non-current liabilities	163,724
Total liabilities	272,461
NET ASSETS	
Invested in capital assets, net of related debt	245,255
Unrestricted	173,424
Total net assets	418,679

The notes to the basic financial statements are an integral part of this statement.

### LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS

#### DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS

#### STATE OF LOUISIANA

### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS YEAR ENDED JUNE 30, 2006

OPERATING REVENUES	
Licenses and fees	\$ 761,178
Total operating revenues	761,178
OPERATING EXPENSES	
Personal services and related benefits	467,955
Oeprating services	61,632
Professional services	69,283
Materials and supplies	13,622
Travel	2,283
Depreciation	9,179
Capital outlay	27,246
Total operating expenses	651,200
Operating income	109,978
NON-OPERATING REVENUES (EXPENSES)	
Investment earnings	1,421
Interest expense	(15,381)
Loss on disposition of asset	(3,104)
Total non-operating revenues (expenses)	(17,064)
Change in net assets	92,914
TOTAL NET ASSETS, beginning of the year	325,765
TOTAL NET ASSETS, end of the year	418,679

The notes to the basic financial statements are an integral part of this statement.

# LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA STATEMENT OF CASH FLOWS YEAR ENDED JUNE 30, 2006

CASH FLOWS FROM OPERATING EXPENSES  Cash received from customers  Cash payments to suppliers and employees for goods and services	\$ 761,178 (575,873)
Net cash provided by operating activities	185,305
CAPITAL FLOWS FROM CAPITAL AND RELATED FINANCING	
Principal paid on note	(20,890)
Interest paid on note	(15,381)
Net cash provided by capital and	
related financing activities	(36,271)
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest received on cash and cash equivalents	1,421
NET INCREASE IN CASH AND CASH EQUIVALENTS	150,455
CASH AND CASH EQUIVALENTS, beginning of year	147,857
CASH AND CASH EQUIVALENTS, end of year	298,312
RECONCILIATION OF OPERATING INCOME TO NET CASH	
PROVIDED (USED) BY OPERATING ACTIVITIES	
Operating income	\$ 109,978
Adjustments to reconcile operating income to net	Ψ 109,976
cash provided by operating activities	
Depreciation	9,179
Changes in net assets and liabilities:	9,179
Increase (decrease) in accounts payable	52,922
Increase (decrease) in accrued expenses	(945)
Increase (decrease) in compensated absences	, ,
morease (decrease) in compensated absences	14,171
Net cash used by operating activities	185,305

The notes to the basic financial statements are an integral part of this statement.

# LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA NOTES TO FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2006

#### INTRODUCTION

The Louisiana State Board of Private Security Examiners (the Board) is a component unit of the State of Louisiana created as provided by Louisiana Revised Statutes (R.S.) 37:3270-3298 within the Louisiana Department of Public Safety and Corrections. The Board is composed of nine members appointed by the governor, who serve for five years. The Board is charged with reviewing credentials of applicants for licensure, licensing those candidates who meet qualifications, and investigating complaints. Operations of the Board are funded entirely through self-generated revenues.

#### NOTE #1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Basis of Presentation

The accompanying financial statements of Louisiana State Board of Private Security Examiners have been prepared in conformity with accounting principles generally accepted in the United States. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

#### B. Reporting Entity

Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification) established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. In conformance with GASB Codification Section 2100, the Board is a component unit of the State of Louisiana because the state exercises oversight responsibility in that the governor appoints the Board members and public service is rendered within the state's boundaries. The accompanying basic financial statements present only the transactions of Louisiana State Board of Private Security Examiners, a component unit of the State of Louisiana.

#### C. Method of Accounting

Statement No. 34 ("Statement 34") of the Government Accounting Standards Board "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments," established standards for external financial reporting for all state and local government entities which includes a statement of net assets, a statement of activities and changes in net assets and a statement of cash flows. It requires the classification of net assets into three components - invested in capital assets, net of related debt; restricted; and, unrestricted. These classifications are defined as follows:

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS

#### STATE OF LOUISIANA NOTES TO FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2006

(Continued)

Invested in capital assets, net of related debt - This component of net assets consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net assets component as the unspent proceeds.

Restricted - This component of net assets consists of constraints placed on net asset use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets - This component of net asset consists of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt.

The financial statements of the Board are prepared on the accrual basis of accounting whereby revenues are recognized when earned and expenses are recognized when incurred. Under Governmental Accounting Standards Board (GASB) Statement No. 20, the Board has elected not to apply Financial Accounting Standards Board provisions issued after November 30, 1989.

#### D. Capital Assets

Capital assets, which includes land, building, automobile and equipment are valued at historical cost. Repairs and maintenance are recorded as expenses.

Assets capitalized have an original cost of \$ 5,000 or more. Depreciation has been calculated on each class of depreciable property using the straight line method. Estimated useful lives are follows:

Building25 yearsAutomobile5 yearsEquipment5 years

#### E. Encumbrances

Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the application, is not employed.

# LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA NOTES TO FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2006 (Continued)

#### F. Cash and Investments

Cash includes cash and demand deposits. Under state law, the Board may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law, national banks having their principal offices in Louisiana, in savings accounts or shares of savings and loan associations and savings banks, and in share accounts and share certificate accounts of federally or state chartered credit unions.

Under state law, the Board may invest in United States bonds, treasury notes, or certificates.

The Board considers time deposits and investments with an original maturity of ninety days or less to be cash equivalents. If the original maturities exceed ninety days, they are classified as investments.

#### G. Compensated Absences Payable

The Board accrues its liabilities for earned but unpaid vacation and compensatory time.

#### H. Revenues and Expenses

Operating revenues and expenses consist of those revenues and expenses that result from the ongoing principal operations of the Board. Operating revenues consist primarily of charges for services. Non-operating revenues and expenses consist of those revenues and expenses that are related to financing and investing types of activities and result from non-exchange transactions or ancillary activities.

#### I. Statement of Cash Flows

For purposes of the statements of cash flows, the Board considers all currency, demand deposits and money market accounts with banks or other financial institutions to be cash equivalents.

#### NOTE #2: LEGAL COMPLIANCE - BUDGET

The Board adopts a budget for the year. Formal budget integration is employed as a management control device during the year. Although appropriations lapse at the end of the year, the Board returns its unexpended fund balance to fund expenditures of the succeeding year. Budgetary amendments require the approval of the Board. The budgeted amounts are not reflected in the financial statements.

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2006
(Continued)

#### NOTE #3: CASH AND CASH EQUIVALENTS

At June 30, 2006, the Board has cash (book balances) totaling \$298,312 invested in interest and non-interest bearing demand deposits.

The deposits are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the federal government.

At June 30, 2006, the Board has \$258,711 in deposits (collected bank balances).

Custodial risk is the risk that in the event of a bank failure, the Board's deposits may not be returned to it. The Board does not have a deposit policy for custodial credit risk. At June 30, 2006, \$158,711 of the bank balances were exposed to custodial credit risk.

### LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS ARTMENT OF PURI IC SAFETY AND CORRECTION

### DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2006

(Continued)

#### NOTE #4: CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2006 was as follows:

	Balance			Balance
	June 30,	4 44.1	<b>5</b>	June 30,
	2005	Additions	Disposition	2006
Capital assets not being depreciated				
Land	\$ 90,000			\$ 90,000
Capital assets being depreciated				
Building	356,270			356,270
Automobile	30,641			30,641
Equipment & furniture	28,506		\$ 18,165	10,341
Total	415,417	\$ 0	18,165	397,252
Less:				
depreciation				
Building	44,535	8,907		53,442
Automobile	30,641	0		30,641
Equipment & furniture	25,130	272	15,061	10,341
Total	100,306	9,179	15,061	94,424
Total capital assets				
being depreciated, net	315,111	(9,179)	(3,104)	302,828
Total capital assets	405,111	(9,179)	(3,104)	392,828

#### NOTE #5: NOTE PAYABLE

Note payable at June 30, 2006 is an installment note dated June 7, 2001, in the original amount of \$241,000 and a current balance of \$147,573. An office building secures the note. The note is payable in 120 monthly installments of \$3,137 at 9.5% interest. The note matures on July 7, 2011.

### LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS

#### **DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS**

#### STATE OF LOUISIANA

#### **NOTES TO FINANCIAL STATEMENTS**

YEAR ENDED JUNE 30, 2006 (Continued)

The following is a summary of note payable transactions for the year ended June 30, 2006:

Balance June 30,		Balance June 30,
2005	Reduction	2006
<u>\$ 168,463</u>	<u>\$ 20,890</u>	<u>\$ 147,573</u>

The annual aggregate maturities for the years subsequent to June 30, 2006, are as follows:

Year Ended			
June 30,	Principal	Interest	Total
2007	\$ 22,495	\$ 15,147	\$ 37,642
2008	24,729	12,913	37,642
2009	29,565	8,077	37,642
2010	32,916	4,726	37,642
2011	35,033	2,609	37,642
Thereafter	2,835	302	3,137
Totals	147,573	43,774	191,347

#### NOTE #6: COMPENSATED ABSENCES PAYABLE

The following is a summary of the compensated absences transactions for the year ended June 30, 2006:

Balance, June 30, 2005	\$ 24,475
Increase in liability	14,171
Balance, June 30, 2006	38,646

#### NOTE # 7 RETIREMENT SYSTEM

Substantially all eligible full-time employees of the Board are members of the Louisiana State Employees Retirement System (LASERS), a single-employer defined benefit pension plan. The System is a statewide public employee retirement system (PERS) for the benefit of state employees, which is administered and controlled by a separate board of trustees.

All full-time employees are eligible to participate in the System unless they elect to continue as a contributing member in any other retirement system for which they remain eligible for membership. Certain elected officials and officials appointed by the governor may, at their

# LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA NOTES TO FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2006

(Continued)

option, become members of LASERS. Normal benefits vest with 10 years of service. Generally, retirement age employees are entitled to annual benefits equal to \$300 plus 2.5% of their highest consecutive 36 months' average salary multiplied by their years of credited service except for members eligible to begin participation in the Defined Benefit Plan (DBP) before July 1, 2006. Act 75 of the 2005 Regular Session changes retirement eligibility and final average compensation for members who are eligible to begin participation in the DBP beginning July 1, 2006. Retirement eligibility for those members is limited to age 60, or thereafter, upon attainment of ten years of credible service. Final average compensation will be based on the member's average annual earned compensation for the highest 60 consecutive months of

Vested employees eligible to begin participation in the DBP before July 1, 2006 are entitled to a retirement benefit, payable monthly for life at (a) any age with 30 years of service, (b) age 55 with 25 years of service, or (c) age 60 with 10 years of service. In addition, these vested employees have the option of reduced benefits at any age with 20 years of service. Those hire on or after July 1, 2006 have only a single age option. They cannot retire until age 60 with a minimum of 10 years service. The System also provides death and disability benefits and deferred benefit options., within qualifications and amounts define by statute. Benefits are established or amended by state statue. The System issues an annual publicly available financial report description of the LASERS defined benefit plan, please refer to LASERS 2005 Financial Statements, specifically footnotes A-Plan Description and C-Contributions. That report may be obtained by writing to the Louisiana State Employees Retirement System, Post Office Box 44213, Baton Rouge, Louisiana 70804-4213, or by calling (225) 922-0608 or (800) 256-3000.

Members are required by state statute to contribute with the single largest group ("regular members") contributing 7.5% of gross salary, and the Board is required to contribute at an actuarially determined rate as required by R.S. 11:102. The contribution rate for the fiscal year ended June 30, 2006 increased to 19.1% of annual covered payroll from 17.8% and 15.8% required in fiscal years ended June 30, 2005 and 2004, respectively. The Board contributions to the System for the years ending June 30, 2006, 2005, and 2004, were \$ 58,414, \$54,744, and \$ 40,119 respectively, equal to the required contributions for each year.

#### NOTE #8: DEFERRED COMPENSATION PLAN

employment.

Eleven employees of the Board participate in the Louisiana Public Employees Deferred Compensation Plan adopted under the provisions of the Internal Revenue Code Section 457. Complete disclosures relating to the plan are included in the separately issued audit report for the plan, available from the Louisiana Legislative Auditor, Post Office Box 94397, Baton Rouge, Louisiana 70804.

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA

#### NOTES TO FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2006

(Continued)

NOTE #9: LITIGATION

There were no judgments, claims or similar contingencies pending against the Board at June 30, 2006

NOTE #10: POST-RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The Board has no retired employees receiving post-retirement health care and life insurance benefits.

NOTE #11: PER DIEM

Board members are not paid per diem for attendance at board meetings.

#### DYER & VICKNAIR

(CERTIFIED PUBLIC ACCOUNTANTS)

ERIC J. VICKNAIR, CPA (APC)
GLYNN R. DYER, CPA (APC), (RETIRED)

## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Louisiana State Board of Private Security Examiners Department of Public Safety and Corrections State of Louisiana Baton Rouge, Louisiana

We have audited the basic financial statements of

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA BATON ROUGE, LOUISIANA

as of and for the year ended June 30, 2006, and have issued our report thereon dated August 8, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Louisiana State Board of Private Security Examiners' basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws and regulations, noncompliance which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Louisiana State Board of Private Security Examiner's internal control over financial reporting to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control on financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses.

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(CERTIFIED PUBLIC ACCOUNTANTS)

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management and State of Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. By provision of state law, this report is a public document and it has been distributed to appropriate public officials.

There was one comment concerning compliance or internal control noted in the audit for the year ended June 30, 2005 and this is addressed in the summary schedule of prior audit findings.

Baton Rouge, Louisiana August 8, 2006

Pyer a Vecknan

# LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA SUMMARY OF AUDIT FINDINGS YEAR ENDED JUNE 30, 2006

#### SUMMARY OF AUDITORS' REPORT

An unqualified opinion was issued on the basic financial statements for the year ended June 30, 2006.

### REPORT ON INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

No reportable conditions were disclosed by our audit.

No material noncompliance was disclosed by our audit.

No material findings were disclosed by our audit.

#### MANAGEMENT LETTER

A management letter was not issued as part of this audit.

# LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS YEAR ENDED JUNE 30, 2006

During the audit of the year ended June 30, 2005 it was noted that actual expenditures for the year exceeded budgeted expenditures by more than 5% in total, which was a violation of the Licensing Agency Budget (LSA-RS 39:1331.42).

During the year ended December 31, 2006 the original budget was properly amended to ensure that actual expenditures did not exceed budgeted expenditures by more than 5% in total.



## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA

ANNUAL FISCAL REPORT TO THE OFFICE OF THE GOVERNOR
DIVISION OF ADMINISTRATION OFFICE OF STATEWIDE REPORTING
AND ACCOUNTING POLICY AS OF AND FOR
THE YEAR ENDED JUNE 30, 2006

The following supplemental information presents the financial position of Louisiana State Board of Private Security Examiners as of June 30, 2006, and the results of it operations for the year then ended. The information is presented in the format requested by the Office of Statewide Reporting and Accounting Policy for consolidation into the Louisiana Comprehensive Annual Fiscal Report.

#### LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS

#### STATE OF LOUISIANA

Annual Financial Statements June 30, 2006

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#### STATE OF LOUISIANA Annual Financial Statements Fiscal Year Ending June 30, 2006

### LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS

Division of Administration
Office of Statewide Reporting
and Accounting Policy
P. O. Box 94095
Baton Rouge, Louisiana 70804-9095

Legislative Auditor
P. O. Box 94397
Baton Rouge, Louisiana 70804-9397

#### **AFFIDAVIT**

Personally came and appeared before the undersigned authority, Wayne Rogillio, Executive Secretary of Louisiana State Board of Private Security Examiners who duly sworn, deposes and says, that the financial statements herewith given present fairly the financial position of Louisiana State Board of Private Security Examiners at June 30, 2006 and the results of operations for the year then ended in accordance with policies and practices established by the Division of Administration or in accordance with Generally Accepted Accounting Principles as prescribed by the Governmental Accounting Standards Board. Sworn and subscribed before me, this  $\frac{23RD}{2000}$  day of  $\frac{ROGOST}{2000}$ , 2006.

Signature of Agency Official

NOTARY PUBLÍĆ

Prepared by: Eric J. Vicknair

PENNY PITTMAN
NOTARY PUBLIC
NOTARY ID NO. 010089
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

Title: CPA

Telephone No.: 225-292-1040

Date: August 8, 2006

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXMAINERS BALANCE SHEET AS OF JUNE 30, 2006

ASSETS	
<b>CURRENT ASSETS:</b>	

CURRENT ASSETS:		
Cash and cash equivalents (Note C1)	\$	298.312
Investments (Note C2)	¥ <del></del>	230,3 (2
Receivables (net of allowance for doubtful accounts)(Note U)		
Due from other funds (Note Y)	<del></del>	
Due from federal government		
**	<del></del>	
Inventories		
Prepayments	<del></del>	
Notes receivable		
Other current assets		
Total current assets		298,312
NONCURRENT ASSETS:	<del></del>	
	<del></del>	
Restricted assets (Note F):		
Cash		
Investments		
Receivables		
Notes receivable		
Capital assets (net of depreciation)(Note D)	<del></del>	
Land		90,000
Buildings and improvements		302,828
Machinery and equipment	<del></del>	0
Infrastructure		
Construction in progress		
Other noncurrent assets		
Total noncurrent assets		392,828
Total assets	\$	691.140
100100000	¥ =====	
LIABILITIES		
CURRENT LIABILITIES:		
	_	
Accounts payable and accruals (Note V)	\$	86,242
Due to other funds (Note Y)		
Due to federal government		
Deferred revenues	<del></del>	
Amounts held in custody for others		
Other current liabilities		
Current portion of long-term liabilities:		
•		
Contracts payable		
Reimbursement contracts payable		
Compensated absences payable (Note K)		
Capital lease obligations - (Note J)		
Notes payable		22,495
Liabilities payable from restricted assets (Note Z)		
Bonds payable		
Other long-term liabilities	<del></del>	
Total current liabilities		108.737
		100.737
NON-CURRENT LIABILITIES:		
Contracts payable		
Reimbursement contracts payable	<del></del>	
Compensated absences payable (Note K)		38,646
Capital lease obligations (Note J)		29,0,0
Notes payable		125.078
Liabilities payable from restricted assets (Note Z)	<del></del>	120,070
·		
Bonds payable		
Other long-term liabilities	·	
Total long-term liabilities		163.724
Total liabilities		272,461
NET ASSETS		
Invested in capital assets, net of related debt		245,255
Restricted for:		<del></del>
Capital projects		
Debt service		-
Unemployment compensation		
Other specific purposes		470 404
Unrestricted		173,424
Total net assets		418,679
Total liabilities and net assets	\$	691.140

The accompanying notes are an integral part of this financial statement. Statement A

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXMAINERS STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS FOR THE YEAR ENDED JUNE 30, 2006

OPERATING REVENUES	_	
Sales of commodities and services	\$	
Assessments		
Use of money and property		704 478
Licenses, permits, and fees		761,178
Other		704 470
Total operating revenues		761,178
OPERATING EXPENSES		
Cost of sales and services		
Administrative	<del></del>	642,021
Depreciation		9,179
Amortization		-,
Total operating expenses		651,200
Operating income(loss)		109,978
NON-OPERATING REVENUES(EXPENSES)		
State appropriations		
Intergovernmental revenues (expenses)		
Taxes		
Use of money and property		1,421
Gain (loss) on disposal of fixed assets		(3,104)
Federal grants		<u> </u>
Interest expense		(15,381)
Other		
Total non-operating revenues(expenses)		(17,064)
Income(loss) before contributions and transfers		92,914
Capital contributions		
Transfers in		
Transfers out		
Change in net assets		92,914
Total net assets – beginning as restated	<del></del>	325,765
Total net assets – ending	\$	418,679

The accompanying notes are an integral part of this financial statement.

Statement B

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXMAÎNERS STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2006

			Program Revenue	s	_	Net (Expense)
			Operating	Capital		Revenue and
		Charges for	Grants and	Grants and		Changes in
	Expenses	Services	Contributions	Contributions		Net Assets
Business - type						
activities	\$ 669,685	\$ <u>761,178</u> \$	\$		. \$ _	91,493
General reve	enues:					
Taxes						
State ap	propriations					
•	and contributions n	ot restricted to s	pecific programs		_	
Interest						1,421
Miscella	neous				_	
Special items						
Transfers						
	nerai revenues, sp	ecial items, and	transfers		_	1,421
•	hange in net asset				_	92,914
Net assets - I	•	.0			_	325,765
Net assets -	<del>-</del> -				s —	418,679
1461 022612 - 1	enung				Ψ_	710,079

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXMAINERS STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2006

Cash flows from operating activities  Cash received from customers  Cash payments to suppliers for goods and services  Cash payments to employees for services  Payments in lieu of taxes  Internal activity-payments to other funds  Claims paid to outsiders  Other operating revenues(expenses)  Net cash used by operating activities	\$ 761,178 (262,665) (313,208)	185,305
Cash flows from non-capital financing activities State appropriations Proceeds from sale of bonds Principal paid on bonds Interest paid on bond maturities Proceeds from issuance of notes payable Principal paid on notes payable Interest paid on notes payable Operating grants received Other Transfers In Transfers Out	(15,381)	
Net cash provided(used) by non-capital financing activities		(15,381)
Cash flows from capital and related financing activities Proceeds from sale of bonds Principal paid on bonds Interest paid on bond maturities Proceeds from issuance of notes payable Principal paid on notes payable Interest paid on notes payable Acquisition/construction of capital assets Proceeds from sale of capital assets Capital contributions Other  Net cash used by capital and	(20,890)	
related financing activities		(20,890)
Cash flows from Investing activities Purchases of investment securities Proceeds from sale of investment securities Interest and dividends earned on investment securities Net cash provided(used) by investing activities	1,421	1,421
Net increase(decrease) in cash and cash equivalents		150,455
Cash and cash equivalents at beginning of year		147,857
Cash and cash equivalents at end of year	\$	298,312

The accompanying notes are an integral part of this statement.

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXMAINERS STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2006

Reconciliation of operating income(loss) to net cash provided(used) by operating activities
---

Operating income(loss)	\$ 109,978	į
Adjustments to reconcile operating income(loss) to net ca	ash	_
Depreciation/amortization	9,17 <u>9</u> _	
Provision for uncollectible accounts		
Changes in assets and liabilities:		
(Increase)decrease in accounts receivable, net		
(Increase)decrease in due from other funds		
(Increase)decrease in prepayments		
(Increase)decrease in inventories		
(Increase)decrease in other assets		
Increase(decrease) in accounts payable and accruals	52,922	
Increase(decrease) in accrued payroll and related benefi	ts <u>(945)</u>	
Increase(decrease) in compensated absences payable	14,171	
Increase(decrease) in due to other funds		
Increase(decrease) in deferred revenues		
Increase(decrease) in other liabilities		
Net cash provided(used) by operating activities	\$ <u>185,305</u>	=
Schedule of noncash investing, capital, and financing a	ctivities:	
Borrowing under capital lease		
Contributions of fixed assets		
Purchases of equipment on account		
Asset trade-ins		
Other (specify)		
Other (specify)		
Total noncash investing, capital, and	0	
Total noncash investing, capital, and financing activities:	0	
Total noncash investing, capital, and financing activities:	0	

(Concluded)

The accompanying notes are an integral part of this statement.

Statement D

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS Notes to the Financial Statement As of and for the year ended June 30, 2006

#### INTRODUCTION

The Louisiana State Board of Private Security Examiners (the Board) was created by the Louisiana State Legislature under the provisions of Louisiana Revised Statute 37:3270-3298. The following is a brief description of the operations of the Board, which includes the parish in which the Board is located:

#### A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### 1. BASIS OF ACCOUNTING

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

The accompanying financial statements of the Board present information only as to the transactions of the programs of the Board as authorized by Louisiana statutes and administrative regulations.

Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accounts of the Board are maintained in accordance with applicable statutory provisions and the regulations of the Division of Administration – Office of Statewide Reporting and Accounting Policy as follows:

#### Revenue Recognition

Revenues are recognized using the full accrual basis of accounting; therefore, revenues are recognized in the accounting period in which they are earned and become measurable.

#### **Expense Recognition**

Expenses are recognized on the accrual basis; therefore, expenses, including salaries, are recognized in the period incurred, if measurable.

#### **B. BUDGETARY ACCOUNTING**

The appropriations made for the operations of the various programs of the Board are annual lapsing appropriations.

- 1. The budgetary process is an annual appropriation valid for one year.
- The agency is prohibited by statute from over expending the categories established in the budget.
- 3. Budget revisions are granted by the Joint Legislative Budget Committee, a committee of the Louisiana Legislature. Interim emergency appropriations may be granted by the Interim Emergency Board.
- 4. The budgetary information included in the financial statements include the original appropriation plus subsequent amendments as follows:

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS Notes to the Financial Statement As of and for the year ended June 30, 2006

<b>APPRO</b>	PRIAT	<u> </u>
--------------	-------	----------

Original approved budget	\$	501,126
Amendments:		
Salaries and related benefits		34,346
Investigation		26,367
Capital outlay		30,915
Repairs and maintenance	<del></del>	7,185
Operating services	<del></del>	42,497
Final approved budget	\$	642,436

#### C. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

#### 1. DEPOSITS WITH FINANCIAL INSTITUTIONS

For reporting purposes, deposits with financial institutions include savings, demand deposits, time deposits, and certificates of deposit. Under state law the Board may deposit funds within a fiscal agent bank selected and designated by the Interim Emergency Board. Further, the Board may invest in time certificates of deposit of state banks organized under the laws of Louisiana, national banks having their principal office in the state of Louisiana, savings accounts or shares of savings and loan associations and savings banks, and share accounts and share certificate accounts of federally or state chartered credit unions.

For the purpose of the Statement of Cash Flows, all highly liquid investments (including restricted assets with a maturity of three months or less when purchased) are considered to be cash equivalents.

Deposits in bank accounts are stated at cost, which approximates market. Under state law these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the State Treasurer.

Beginning in FY 2004, the implementation of GASB Statement 40 (which amended GASB Statement 3) eliminated the requirement to disclose all deposits by three categories of risk. GASB Statement 40 requires only the disclosure of deposits considered to be exposed to custodial credit risk. An entity's deposits are exposed to custodial credit risk if the deposit balances are either 1) uninsured and uncollateralized, 2) uninsured and collateralized with securities held by the pledging financial institution, or 3) uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the entity's name.

The deposits at June 30, 2006, consisted of the following:

6.

	•							
			Cash		Certificates of Deposit	Other (Describe	<del>)</del> )	<u>Total</u>
Deposit	s in bank accounts per b	palance sheet \$	298,312	. \$ <u></u>		S	\$ <u></u>	298,312
a. Unin	sured and uncollateralize	-	isk:					
held c. Unin held	sured and collateralized by the pledging institutio sured and collateralized by the pledging institutio pent, but not in the entitie	n with securities held n's trust department	206,409					206,409
Total B	ank Balances	\$ =	306,409	\$		S	\$	306,409
	balances shown abo		Prog	ram		Amount	İ	
1. 2. 3. 4.						3	06,409	
Tot	al				\$ <u>_</u>	3	06,409	
	aid in reconciling an	ury and petty cash are nounts reported on the petty cash that are incl	Balance Shee	et to ar	nounts repor			
		Cash in State Treasu Petty cash	ry \$	0				
2.	INVESTMENTS	N/A						
3.	DERIVATIVES	N/A						
4.	CREDIT RISK	N/A						
5.	POLICIES							
	The Board does no	ot have a custodial cred	it risk policy.					

N/A

OTHER DISCLOSURES REQUIRED FOR INVESTMENTS

### D. CAPITAL ASSETS-INCLUDING CAPITAL LEASE ASSETS

The fixed assets used in the Special Purpose Government engaged only in Business-Type Activities are included on the balance sheet of the entity and are capitalized at cost. Depreciation of all exhaustible fixed assets used by the entity is charged as an expense against operations. Accumulated depreciation is reported on the balance sheet. Depreciation for financial reporting purposes is computed by the straight-line method over the useful lives of the assets

	Year ended June 30, 2006								
	Balance 6/30/2005	Prior Period Adjustment	Adjusted Balance 6/30/2005	Additions	Transfers*	Retirements	Balance 6/30/2006		
Capital assets not being depreciated Land Non-depreciable land improvements Capitalized collections Construction in progress	90,000		90,000				90,000		
Total capital assets not being depreciated	90,000		90,000				90,000		
Other capital assets									
Furniture, fixtures, and equipment	59,147		59,147			18,165	40,982		
Less accumulated depreciation	55,771		55,771	272		15,061	40,982		
Total furniture, flxtures, and equipment	3,376		3,376	(272)		(3,104)			
Buildings and improvements	356,270		356,270				356,270		
Less accumulated depreciation	44,535		44,535	8,907			53,442		
Total buildings and improvements	311,735		311,735	(8,907)			302,828		
Depreciable land improvements Less accumulated depreciation Total depreciable land improvements									
Infastructure Less accumulated depreciation Total Infastructure									
Total other capital assets	315,111		315,111	(9,179)		(3,104)	302,828		
Capital Asset Summary:									
Capital assets not being depreciated	90,000		90,000				90,000		
Other capital assets, at cost	415,417		415,417			18,165	397,252		
Total cost of capital assets	505,417		505,417		<u> </u>	18,165	487,252		
Less accumulated depreciation	100,306		100,306	9,179	·	15,061	94,424		
Capital assets, net	405,111		405,111	(272)		3,104	392,828		
•						=======================================			

E. INVENTORIES	S
----------------	---

N/A

F. RESTRICTED ASSETS

N/A

### G. LEAVE

### COMPENSATED ABSENCES

The Board has the following policy on annual and sick leave:

Employees earn and accumulate annual and sick leave at various rates depending on their years of service. The amount of annual and sick leave that may be accumulated by each employee is unlimited. Upon termination, employees or their heirs are compensated for up to 300 hours of unused annual leave at the employee's hourly rate of pay at the time of termination. Upon retirement, unused annual leave in excess of 300 hours plus unused sick leave is used to compute retirement benefits.

The cost of leave privileges, computed in accordance with GASB Codification Section C60, is recognized as a current year expenditure in the fund when leave is actually taken; it is recognized in the enterprise funds when the leave is earned.

### 2. COMPENSATORY LEAVE

Employees who are considered having non-exempt status according to the guidelines contained in the Fair Labor Standards Act may be paid for compensatory leave earned (K-time). Upon termination or transfer, an employee will be paid for any time and one-half compensatory leave earned and may or may not be paid for any straight hour-for-hour compensatory leave earned. Compensation paid will be based on the employees' hourly rate of pay at termination or transfer. This liability for accrued payable compensatory leave at June 30, 2006 computed in accordance with the Codification of Governmental Accounting and Financial Reporting Standards, Section C60. 106 is estimated to be \$ 11,490. The leave payable is recorded in the accompanying financial statements.

### H. RETIREMENT SYSTEM

Substantially all of the employees of the Board are members of the Louisiana State Employees Retirement System (LASERS) a single employer defined benefit pension plan. The System is a statewide public employee retirement system (PERS) for the benefit of state employees, which is administered and controlled by a separate board of trustees.

All full-time Board employees are eligible to participate in the System unless they elect to continue as a contributing member in any other retirement system for which they remain eligible for membership. Certain elected officials and officials appointed by the governor may, at their option, become members of LASERS. Normal benefits vest with 10 years of service. Generally, retirement age employees are entitled to annual benefits equal to \$300 plus 2.5% of their highest consecutive 36 months' average salary multiplied by their years of credited service except for members eligible to begin participation in the Defined Benefit Plan (DBP) before July 1, 2006. Act 75 of the 2005 Regular Session changes retirement eligibility and final average compensation for members who are eligible to begin participation in the DBP beginning July 1, 2006. Retirement eligibility for these members is limited to age 60, or thereafter, upon attainment of ten years of creditable service. Final average compensation will be based on the member's average annual earned compensation for the highest 60 consecutive months of employment.

Vested employees eligible to begin participation in the DBP before July 1, 2006 are entitled to a retirement benefit, payable monthly for life at (a) any age with 30 years of service, (b) age 55 with 25 years of service, or (c) age 60 with 10 years of service. In addition, these vested employees have the option of reduced benefits at any age with 20 years of service. Those hired on or after 7/1/2006 have only a single age option. They cannot retire until age 60 with a minimum of 10 years of service. The System also provides death and disability benefits and deferred benefit options, within qualifications and amounts define by statute. Benefits are established or amended by state statute. The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. For the full description of the LASERS defined benefit plan, please refer to LASERS 2005 Financial Statements, specifically footnotes A- Plan Description and C-Contributions. That report may be obtained by writing to the Louisiana State Employees Retirement System, Post Office Box 44213, Baton Rouge, Louisiana 70804-

4213, or by calling (225) 922-0608 or (800) 256-3000. The footnotes to the Financial Statements contain additional details and is also available on-line at:

http://www.lasers.state.la.us/PDFs/Publications\_and\_Reports/Fiscal\_Documents/Comprehensive\_Financial\_Reports/Comprehensive%20Financial%20Reports\_05.pdf

Members are required by state statute to contribute 7.5% of gross salary, and the Board is required to contribute at an actuarially determined rate as required by R.S. 11:102. The contribution rate for the fiscal year ended June 30, 2006, increased to 19.1% of annual covered payroll from the 17.8% and 15.8% required in fiscal years ended June 30, 2005 and 2004, respectively. The Board contributions to the System for the years ending June 30, 2005, 2004, and 2003, were \$54,744, \$40,119, and \$32,665, respectively, equal to the required contributions for each year.

### I. POST RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

N/A

### J. LEASES

1. OPERATING LEASES

The total payments for operating leases during fiscal year June 30, 2006 amounted to \$18,419.

2. CAPITAL LEASES

N/A

LESSOR DIRECT FINANCING LEASES N/A

4. LESSOR - OPERATING LEASE N/A

### K. LONG-TERM LIABILITIES

The following is a summary of long-term debt transactions of the entity for the year ended June 30, 2006:

	Year ended June 30, 2006										
Bonds and notes payable:		Balance June 30, 2005		Additions		Reductions		Balance June 30, <u>2006</u>		Amounts due within one year	
Notes payable Reimbursement contracts payable	\$	168,463	\$		\$	20,890	\$	147,573	\$	22,495	
Bonds payable Total notes and bonds Other liabilities:	-	168,463	- ·		<u> </u>	20,890	 	147,573	. <b>-</b>	22,495	
Contracts payable Compensated absences payable Capital lease obligations		24,475		2,681				27,156			
Liabilities payable from restricted assets Claims and litigation											
Other long-term liabilities Total other liabilities	-	24,475		2,681			 	27,156	· -		
Total long-term liabilities	=	192,938	: :	2,681	: :	20,890	: =	174,729	: =	22,495	

### L. CONTINGENT LIABILITIES

N/A

M.	RELATED PARTY TRANSACTIONS	N/A	
N.	ACCOUNTING CHANGES	N/A	
0.	IN-KIND CONTRIBUTIONS	N/A	
P.	DEFEASED ISSUES N/A		
Q.	COOPERATIVE ENDEAVORS N/A		
R.	GOVERNMENT-MANDATED NONEXC	CHANGE TRANSACTIONS (GRANTS) N/A	
S.	VIOLATIONS OF FINANCE-RELATED	LEGAL OR CONTRACTUAL PROVISIONS	I/A
T.	SHORT-TERM DEBT N/A		
U.	DISAGGREGATION OF RECEIVABLE	BALANCES N/A	
V.	DISAGGREGATION OF PAYABLE BAL	LANCES N/A	
W.	SUBSEQUENT EVENTS N/A		
X.	SEGMENT INFORMATION N/A		
Y.	DUE TO/DUE FROM AND TRANSFERS	S N/A	
Z.	LIABILITIES PAYABLE FROM RESTRI	ICTED ASSETS N/A	
AA.	PRIOR-YEAR RESTATEMENT OF NET	ASSETS N/A	
BB.	NET ASSETS RESTRICTED BY ENABL	LING LEGISLATION (GASB STATEMENT 46) N	l/A
CC.	IMPAIRMENT OF CAPITAL ASSETS	N/A	
DD.	EMPLOYEE TERMINATION BENEFITS	s N/A	

### STATE OF LOUISIANA LOUSIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF PER DIEM PAID TO BOARD MEMBERS For the Year Ended June 30, 2006

<u>Name</u>		Amount
	\$	
	•	
1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.	•	
		· · · · · · · · · · · · · · · · · · ·
	\$	0

### STATE OF LOUISIANA LOUSIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF STATE FUNDING For the Year Ended June 30, 2006

	Description of Funding	Amount
1.		\$
2		
3		 
	Total	0

### STATE OF LOUISIANA LOUSIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF REIMBURSEMENT CONTRACTS PAYABLE June 30, 2006

Issue	Date of Issue	Original Issue	Principal Outstanding 6/30/PY	Redeemed (Issued)	Principal Outstanding 6/30/CY	Interest Rates	Interest Outstanding 6/30/CY
		\$	\$	\$	\$		\$
					4-180		
	<del></del>						<del></del>
	***						
<del></del>							
	•						
Total		\$ <u>0</u>	\$ <u>0</u>	\$ 0	\$0		\$ O

<sup>\*</sup>Send copies of new amortization schedules

### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF NOTES PAYABLE JUNE 30, 2006

Issue	Date of Issue	Original Issue	Principal Outstanding 6/30/05	Redeemed (Issued)	Principal Outstanding 6/30/06	Interest Rates	Interest Outstanding 6/30/06
#1	06-01-01	\$ <u>241,000</u>	\$ <u>168,463</u>	\$	\$ <u>147,573</u>	9.5%	\$0
		<del></del>					
					· · · · · · · · · · · · · · · · · · ·		
******						<del> </del>	
	<del></del>						
Total		\$ <u>241,000</u>	\$ <u>168,463</u>	\$	\$ <u>147.573</u>		\$0

### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF BONDS PAYABLE June 30, 2006

issue	Date of Issue	Original Issue	Principal Outstanding 6/30/05	Redeemed (Issued)	Principal Outstanding 6/30/06	Interest Rates	Interest Outstanding 6/30/06
	<del></del>	\$	\$	\$	\$	<del></del>	\$
<del></del>		<del></del>		<del></del>			
	<del></del>						
<u> </u>							
	<del></del>		<u> </u>	<del></del>			<del></del>
******							<del></del>
							<del></del>
		<del></del>	<u></u>				<del></del>
Total		\$ <u>0</u>	\$ <u> </u>	\$0	\$		\$ <u> </u>

### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF REIMBURSEMENT CONTRACTS PAYABLE AMORTIZATION For The Year Ended June 30, 2006

Fiscal Year Ending:	Principal	Interest
2007	\$	\$
2008		
2009		
2010		
2011		<u> </u>
2012		
2013	<del></del>	
2014		
2015	<del> </del>	
2016		
2017		<u></u>
2018		
2019		
2020		
2021		
2022		
2023		
2024		
2025		
2026		
2027		
2028		
2029		
2030		· · · · · · · · · · · · · · · · · · ·
2031	<del></del>	
Total	\$ <u>0</u>	\$o

### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF CAPITAL LEASE AMORTIZATION For The Year Ended June 30, 2006

Fiscal Year Ending:	E	Payment		Interest		Principal	l	Balance
2007	\$	<u> </u>	\$_	····	\$		\$_	
2008			_		_		_	7.0
2009	_		_				_	
2010	_		_				_	
2011					_		_	
2012-2016					_		_	
2017-2021			_		_		_	
2022-2026					-		_	
20267-2031			_		_		_	<u></u>
Total	\$	0	\$_	0	\$_	0	\$_	0

## STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF NOTES PAYABLE AMORTIZATION For The Year Ended June 30, 2006

Fiscal Year Ending:	Principal		Interest
2007	\$ 	- <u>-</u> _ \$	
2008		<u>-</u> —	
2009	 <u> </u>		
2010	 	_	
2011		·	
2012-2016	 	- <del>-</del>	
2017-2021	 		
2022-2026	 	<del>-</del>	<del>,</del>
2027-2031			
Total	\$ 0	\$	0

### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF BONDS PAYABLE AMORTIZATION For The Year Ended June 30, 2006

Fiscal Year Ending:		Principal		Interest			
2007	\$	22,495	\$	15,147			
2007	Ψ	24,729	Ψ				
				12,913			
2009		29,565	<del></del>	8,077			
2010		32,916	<del></del>	4,726			
2011		35,033		2,609			
2012		2,835		302			
2013							
2014	<del></del>		<u>-</u>				
2015							
2016							
2017							
2018				_			
2019		· · · · · ·					
2020							
2021			<del></del>				
2022	•	<u> </u>					
2023							
2024							
2025							
	<del> </del>	· · · · ·					
2026			-				
2027							
2028							
2029							
2030							
2031							
Total	\$	147,573	\$	43,774			

# STATE OF LOUISIANA

# LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF CURRENT YEAR REVENUE AND EXPENSES BUDGETARY COMPARISON OF CURRENT APPROPRIATION

NON-GAAP BASIS JUNE 30, 2006

	Financial		SIS Appropriation		Variance
	Statement	Adjustments	Report-08/14/05	Revised Budget	Postive/(Negative)
Oneration Revenues:					
Intergovernmental Revenues	€	€9	· ·		
Sales of Commodities and Services					
Other					
Total Operating revenues	•			(	3
Operating Expenses:					
Personal services	ь	€ <del>9</del>	·		
Travel			,		
Operating Services					
Supplies					
Professional services					
Capital outlay					•
interagency transfers					
Other charges					
Total Operating Expenses				1	1
Nonoperating Expenses:					
Use of Money and Property					•
Gain (Loss) on Disposal of Fixed Assets			-		
Federal Grants			1		1
Interest Expense			•		
Other					
Total Nonoperating Expenses			,		•
Capital Contributions					•
Operating Transfers In					
Operating Transfers Out			-		
Change in Net Assets	₩.	\$	φ   		\$

Schedule 5

### STATE OF LOUISIANA

# LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF CURRENT YEAR REVENUE AND EXPENSES BUDGETARY COMPARISON OF CURRENT APPROPRIATION NON-GAAP BASIS

**JUNE 30, 2006** 

Budgeted Income (Loss)	\$ .	
Reconciling items:		
Cash carryover		
Depreciation		
Payroll accrual		
Compensated absences adjustment		
Capital outlay	_	
Change in inventory	_	
Bad debts expense	_	
Prepaid expenses		
Principal payment	_	
Loan Principal Repayments included in Revenue	_	
Loan Disbursements included in Expenses	_	
Accounts receivable adjustment	_	
Accounts payable/estimated liabilities adjustment	_	
Other	_	
Change in Net Assets	\$_	

Page 2 of 2

# LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS

	1			ita)		
				, Total	<del>(A)</del>	₩
				Receipts/	<del>69</del>	ь
			72-	Cash Receipts Disbursements Issues	₩	↔
	Preparer:	Phone Number:	DUNS Number: EIN Number:	Award Period		
	w	Phon	DUNS	Award ID Award Number Period		
Cash basis Schedule of expendiures of Federal Awa	ederal Aw 30, 2006			Project Name		
	edule of expendiures of Federal Awarentee For the Year Ended June 30, 2006			Pass-through Entity's Number		
	Schedule of ey For the Ye			CFDA or Other Identifying No.		
			is, ion of basis used.	Program Name/Title and Cluster Name		Entity:
	redule No.		NOTE: If other than cash basis, please attach description of basis used.	Pass-Through Entity	<b>:</b>	Awards from a Pass-Through Entity:
	Budget Schedule No.		NOTE: If oth pleas	Federal Grantor	Direct Awards:	Awards from

Eederal Grantor = the federal agency that provided the federal award to your entity or a pass-through entity.

Total

Pass-Through Entity = the quasi-public agency, local government, other state government, public college or university in another state, et cetera, that provided the federal award to carry out a federal program, if applicable.

Program Name/Title and Cluster Name = the program name from the CFDA catalog; if not available, the name should be taken from the federal award document; the cluster name should come from these instructions if a program falls within a cluster, see pages 3 and 4 of instructions.

must be provided along with the 2-digit federal agency prefix, i.e., federal award no., etc. (a list of 2-digit federal agency prefixes is attached, p. 14). CEDA or Other Identifying No. = number presented on the federal award document; if a CFDA number is not available, an other identifying number

Pass:Through Entity Number = identifying number assigned by the pass-through entity, if applicable.

Project Name = the name of the grant or project as identified in the accounting records; if the project name is the same as the program, enter SAME.

Award.ID = the grant, contract, etc., number that was assigned by the Federal grantor; this number is the number that is used when corresponding with the grantor.

Award Period = the period during which the assistance is available to your entity.

Cash Disbursements = the amount of indirect costs and actual cash disbursements made during the 12 months ended June 30, 2006,

which have or will be funded with Federal funds.

ISSUBS = the dollar value of food stamps, federal commodities, or other nonmonetary assistance issued during the 12 months ended June 30, 2006.

 $\overline{\text{Lotal}}$  = the total amounts in the cash disbursements and issues columns.

Receipts = the receipt of property or the receipt of surplus property.

# LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS

- ( )		72-				Outstanding Loan Balance	ALL
Phone Number:	DUNS Number:	BN Number: 72-					9
						Project Name	
				CFDA or	Other	Identifying No.	
			Loan Information (If applicable):		Program Name/Title	and Cluster Name Identifying No.	
			า Information (			Federal Grantor	
			Loar			Ě	

### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS COMPARISON FIGURES

To assist OSRAP in determining the reason for the change in financial position for the state and reason for the changes in the budget, please complete the schedule below. If the change is greater than 10%, explain the reason for the change.

		2006		<u>2005</u>		Difference	Percentage <u>Change</u>
1)	Revenues	\$ 762,599	\$	555,165	_\$	207,434	37.4
	Expenses	658,195	_	594,820		63,375	10.7
2)	Capital assets	392,828	_	405,111	_	(12,283)	(3.0)
	Long-term debt	147,573	_	170,338	_	(22,765)	(13.3)
	Net Assets	430,169	<u></u>	325,765	_	104,404	32.0
	Explanation for change:			<del></del>			

### INSTRUCTIONS FOR THE SIMPLIFIED STATEMENT OF ACTIVITIES

Expenses - include all expenses, both operating and non-operating.

**Program Revenues** - include revenues derived from the program itself. These revenues reduce the net cost of the BTA's activities that must be financed from its general revenues. Program revenues should be reported in the following three categories:

**Charges for services -** include revenues based on exchange or exchange-like transactions. (An exchange transaction is one in which each party receives and gives up essentially equal values.) These revenues arise from charges to customers or applicants who purchase, use, or directly benefit from the goods, services, or privileges provided. Revenues in this category include fees charged for specific services.

Operating grants and contributions - revenue arising from mandatory and voluntary nonexchange transactions with other governments, organizations, or individuals that are restricted for use in a particular program and that may be used either for operating or capital expenses at the discretion of the BTA. (A non-exchange transaction is one in which an entity gives or receives value without directly receiving or giving equal value in return.)

Capital grants and contributions - revenue arising from mandatory and voluntary nonexchange transactions with other governments, organizations, or individuals that are restricted for use in a particular program and that are restricted for capital purposes only - to purchase, construct, or renovate capital assets associated with a specific program.

Net (Expense) Revenue - Program revenues minus expenses.

**General Revenues -** all revenues are general revenues unless they are specifically required to be reported as program revenues.

Taxes - include all taxes received here, as all are considered general revenues, even those levied for a specific purpose.

**State appropriations** - include warrants drawn during the fiscal year and the 13<sup>th</sup> period, plus 14<sup>th</sup> period if applicable.

Grants and contributions not restricted to specific programs - revenue arising from mandatory and voluntary nonexchange transactions with other governments, organizations or individuals that are not restricted to a specific program.

**Interest** - any interest earned that is not required to be reported as program revenue (earnings on investments legally restricted to use by a specific program should be reported as program revenue).

Miscellaneous - any general revenues that do not specifically fall under one of the categories listed.

Special items - are significant items subject to management's control, that meet one of the following criteria:

- 1) unusual in nature possessing a high degree of abnormality and clearly unrelated or only incidentally related to the ordinary and typical activities of the entity.
- 2) infrequent in occurrence- not reasonably expected to recur in the foreseeable future, taking into account the environment in which the entity operates.

Extraordinary items - are both significant in nature and infrequent in occurrence.

Transfers - All Interfund activities involving the flow of resources between funds.

Change in net assets - net (expense) revenue plus general revenues and special items.

Net assets - beginning - net assets at the beginning of the fiscal year.

**Net assets – ending** – beginning net assets plus change in net assets.

### INFORMATION FOR NOTE C "DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS" (GASB Statement 3 Amended by GASB Statement 40)

### I. Purpose:

Note C provides the required disclosures about the governmental entities' deposits with financial institutions and investments. The disclosures required for deposits and investments as of the fiscal year ended date provides information about the credit risk and market risk of the deposits and investments and are designed to provide users of the financial statements information about the potential for losses associated with the deposits and investments. GASB Statement 40 has modified or eliminated portions of GASB Statement 3 including:

- modified the custodial credit risk disclosures of Statement 3 for deposits and investments to limit the required disclosure to only those exposed to custodial credit risk (similar to GASB 3's category 3).
- established or modified disclosure requirements related to concentrations of credit risk of investments, credit risk of debt investments, and interest rate risks of debt investments (including sensitivity to changes in interest rates), and
- established disclosure requirements for foreign currency risks for both deposits and investments.

Although GASB Statement 40 eliminated some of the disclosures required for custodial credit risk (the 3 categories for example), the total reported amounts of all deposits and investments must still be reported.

- II. Comparison of amounts disclosed per requirements in Note C to amounts shown on the Balance Sheet (if Balance Sheet is required as part of AFR packet):
  - Generally, the amounts of cash and investments on the balance sheet will not be classified exactly the way they would be classified in Note C.
  - "Deposits with Financial Institutions" and "Investments" in Note C may be reported on the balance sheet using titles or line items that are different than those in Note C, or they may be combinations of titles or line items. For instance, "Deposits" in Note C may come from several line items on the balance sheet such as "Cash in Bank" and "CD's", or even "Investments" (See section III below that gives further guidance on what should be considered "Deposits" in note C).
  - Line items on the balance sheet may include amounts that would be deposits in Note C, and may also include amounts that would be investments in Note C. Also, cash and cash equivalents line items on the balance sheet may include amounts that are not deposited in bank accounts of the entity and therefore would not be reported in Note C as deposits but as separate line items such as petty cash, cash on hand, and treasury cash. These amounts must be reported separately from the deposits in Note C.
  - Each line item on the balance sheet that involves cash or investments, including any restricted cash and/or investments, needs to be analyzed to determine what is included in the item and how it should be disclosed in Note C.
- III, "Deposits with Financial Institutions" section of Note C:
  - Generally, this section of the Note C disclosure refers to the various examples of "Deposits with Financial Institutions" (See "A" below for examples). The term "cash and cash equivalents" is used in reference to GASB Statement 9 that affects presentation for the balance sheet and statement of cash flows, not the note disclosures required by GASB Statement 3 & 40. "Deposits with Financial Institutions" include deposit accounts in banks, savings and loan associations, and credit unions. They can be demand, savings, or time accounts, including negotiable order of withdrawal (NOW) accounts and non-negotiable CD's. As stated previously, deposits for Note C may be a combination of balance sheet line items or titles.
  - Do not include treasury cash, petty cash not in a bank account, or cash on hand in Note C as part
    of the deposits in bank accounts. As mentioned previously, these amounts would be reported
    separately.

A. Examples and/or definitions:

Nonnegotiable Certificates of Deposit – Nonnegotiable CDs are time deposits that are placed by depositors directly with financial institutions and generally are subject to a penalty if redeemed before maturity. These are treated as deposits for GASB 3 Note C disclosures. (Negotiable CDs are securities that are normally sold in \$1 million units that are traded in a secondary market. These are treated as investments for Note C disclosures.)

<u>Money Market Accounts</u> – financial institution "money market" accounts are simply deposits that pay interest at a rate set to make the accounts competitive with money market mutual funds. They should be treated like any other deposit account for Note C disclosures.

<u>Bank Investment Contracts (BICs)</u> – A BIC is a general obligation instrument issued by a bank, typically to a pension plan, that provides for a guaranteed return on principal over a specified period. Since these are issued by a bank, they are treated as deposits for Note C disclosures.

B. Other definitions as applied to deposits:

<u>Insured (Insurance)</u> – deposits are insured by federal deposit insurance (FDIC), state deposit insurance, multiple financial institution collateral pools that insure public deposits, and even commercial insurance (if scope of coverage would be substantially the same as FDIC).

<u>Collateral</u> – Security pledged by a financial institution to a government entity for its deposits.

### IV. "Investments" section of Note C:

- Types of investments for listing investments by type definitions/examples:
  - 1. Repurchase Agreements An agreement in which a governmental entity (buyer-lender) transfers cash to a broker-dealer or financial institution (seller-borrower): the broker-dealer or financial institution transfers securities to the entity and promises to repay the cash plus interest in exchange for a) the same securities, or for b) different securities.
  - 2. <u>U.S. Government Obligations</u> examples include treasury bills, treasury notes and treasury strips; obligations of certain U.S. Government Agencies such as FNMA, FHLB, or SLMA.
  - 3. Common & Preferred Stock a security that represents an ownership interest in an entity.
  - 4. <u>Commercial Paper (mortgages, notes, etc.)</u> An unsecured promissory note issued primarily by corporations for a specific amount and maturing on a specific day. Almost all commercial paper is rated as to credit risk by rating services.
  - 5. Corporate Bonds
  - 6. Other (identify) It is not appropriate to present material amounts of investments as "Other", unless the note disclosure describes the composition of the "Other" category. The following are examples of other investments:
    - a. <u>Closed-end Mutual Fund</u> The investment company sells shares of its stock to investors and it invests on the shareholders' behalf in a diversified portfolio of securities. A closed-end mutual fund has a constant number of shares, the value depends on the market supply and demand for the shares rather than directly on the value of the portfolio, the fund does issue certificates, and the securities are traded on a stock exchange.
    - b. Open-end Mutual Funds The investment company sells shares of its stock to investors and it invests on the shareholders' behalf in a diversified portfolio of securities. In contrast to a closed-end mutual fund, the open-end mutual fund creates new shares to meet investor demand, the value depends directly on the value of the portfolio, and the fund does not issue certificates but sends out periodic statements showing account activity. These investments are not evidenced by securities that exist in physical or book entry form.
    - c. Reverse Repurchase Agreements An agreement in which a broker-dealer or financial institution (buyer-lender) transfers cash to a governmental entity (seller-borrower); the entity transfers securities to the broker-dealer or financial institution and promises to repay the cash plus interest in exchange for a) the same securities, or for b) different securities.
    - d. <u>Investments in pools managed by another government</u> Generally, these investments would not be exposed to custodial credit risk because the investments themselves are not evidenced by securities that exist in physical or book entry form.
    - e. Private placements, such as venture capital and limited partnerships
    - f. Investments in real estate, annuity contracts, and direct investments in mortgages
- V. Risk Disclosures for Deposits and Investments:

 Deposits and investments are subject to several types of risks, mainly credit risk, market risk, interest rate risk, and foreign currency risk.

<u>Credit risk</u> - defined as the risk that a counterparty to an investment transaction will not fulfill its obligations and can be associated with the issuer of securities, with a financial institution holding deposits, or with a party holding investment or collateral securities.

<u>Concentration of credit risk</u> – defined as the risk of loss attributed to the magnitude of a government's investment in a single issuer.

<u>Market risk</u> – defined as the risk that the market value of investment securities, collateral securities protecting a deposit, or securities of a repurchase agreement will decline.

<u>Interest rate risk</u> – defined as the risk that changes in interest rates will adversely affect the fair value of an investment.

<u>Foreign currency risk</u> – defined as the risk that changes in exchange rates will adversely affect the fair value of an investment or a deposit.

### A. Custodial Credit Risk Disclosures for Deposits:

Following GASB Statement 3, deposits were classified into three categories of custodial credit risk depending on whether they were insured or collateralized, and who holds the collateral and how the collateral is held.

<u>Collateral</u> – Securities pledged by the financial institution for the purpose of securing the governmental entity's deposits.

<u>Collateralized</u> – When the entity's deposits are secured with securities pledged by the <u>inancial</u> institution holding the deposits.

GASB Statement 40 amended GASB Statement 3 to eliminate the requirement to disclose all deposits by the 3 categories of risk. GASB Statement 40 requires only the disclosure of deposits that are considered to be exposed to custodial credit risk. An entity's deposits are exposed to custodial credit risk if the deposit balances are 1) uninsured and uncollateralized, 2) uninsured and collateralized with securities held by the pledging financial institution, or 3) uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the entity's name.

### B. Custodial Credit Risk Disclosures for Investments:

Following GASB Statement 3, investments (listed by type) were either classified into three categories (depending on whether they are insured or registered and who holds the securities and how they are held), or listed as non-classified investments.

GASB Statement 40 amended GASB Statement 3 to eliminate the requirement to disclose all investments by the 3 categories of risk. GASB Statement 40 requires only the separate disclosure of investments that are considered to be exposed to custodial credit risk. However, the total reported amount and fair value columns still must be reported for total investments regardless of exposure to custodial credit risk. Those investments exposed to custodial credit risk are reported by type in one of two separate columns depending upon whether they are held by a counterparty, or held by a counterparty's trust department or agent not in the entity's name.

### C. Additional Risk Disclosures for Required by GASB Statement 40:

<u>Credit Risk</u> - Disclose the credit risk of debt investments by credit quality ratings as described by rating agencies as of the fiscal year end. All debt investments regardless of type can be aggregated by credit quality rating (if any are un-rated, disclose that amount).

<u>Interest Rate Risk</u> - Disclose the interest rate risk of debt investments by listing the investment type, total fair value, and breakdown of maturity in years of those investments. In addition, list the fair value and terms of any debt investments that are highly sensitive to changes

in interest rates due to the terms of the investment (e.g. coupon multipliers, reset dates, etc.).

<u>Concentration of Credit Risk</u> - List, by amount and issuer (not including U.S. government securities, mutual funds, and investment pools), investments in any one issuer that represents 5% or more of total investments.

<u>Foreign Currency Risk</u> - Disclose the U.S. dollar balances of any deposits or investments that are exposed to foreign currency risk (deposits or investments denominated in foreign currencies). List these by currency denomination and investment type, if applicable.

<u>Deposits and Investments Policies Relating to Risk</u> - Briefly describe the deposit and/or investment policies related to the custodial credit risk, credit risk of debt investments, concentration of credit risk, interest rate risk, and foreign currency risk disclosed in this note. If no policy exists concerning the risks disclosed, that fact should be stated.

- VI. Securities as Applied to Credit Risk of Deposits and Investments:

  <u>Securities defined</u> a transferable financial instrument that evidences ownership or creditorship. Securities can be in either paper or book-entry form.
  - 1. Examples of securities that are often held by or pledged to (as collateral) governmental entities include:
  - a. treasury bills, treasury notes, treasury bonds
  - b. federal agency obligations
  - c. corporate debt instruments (including commercial paper)
  - d. corporate equity instruments
  - e. negotiable CD's (keyword here is negotiable)
  - f. bankers' acceptances
  - g. shares of closed-end mutual funds (keyword here is closed-end)
  - h. shares of unit investment trusts
  - 2. Instruments or investments that are not securities include:
  - a. investments made directly with another party (such as limited partnerships)
  - b. real estate
  - c. direct investments in mortgages and other loans
  - d. investments in open-ended mutual funds (keyword here is open-ended)
  - e. pools managed by other governments
  - f. annuity contracts

### INFORMATION FOR NOTE BB. - NET ASSETS RESTRICTED BY ENABLING LEGISLATION

Summary of GASB Statement No. 46 Net Assets Restricted by Enabling Legislation

### Introduction

The purpose of this GASB Statement 46 is to clear up a confusing area of GASB Statement 34 by giving a more clear definition of enabling legislation and legally enforceability and giving better guidance on how it should be reflected in net assets. The goal is to reduce the difficulty of interpreting the requirement in GASB 34 that the restrictions of net assets be "legally enforceable". This statement specifies the reporting requirements if new enabling legislation replaces existing enabling legislation, or if the legal enforceability evaluation changes. Further, the statement requires that governments disclose the portion of total net assets that is restricted by enabling legislation in the notes to the financial statements.

### **Enabling Legislation**

Enabling legislation authorizes a government to assess, levy, charge, or otherwise mandate payment of resources from external providers. In addition, it includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation.

### Legal Enforceability

Per Statement 46, legal enforceability means that a party external to the government (citizens, public interest groups, judiciary) can compel the government to use the resources created by enabling legislation only for the purposes specified by the legislation. What is considered legally enforceable is a matter of professional judgment. Since enforceability cannot ultimately be proven unless tested through the judicial process, which may never occur, the determination should be based on the facts and circumstances surrounding each individual restriction. A "blanket" or general determination regarding the legal enforceability of enabling legislation should not be used.

### New Enabling Legislation Replacing Original Enabling Legislation

If new enabling legislation replaces original enabling legislation by establishing new legally enforceable restrictions on the resources raised by the original legislation, then the resources accumulated from that period forward should be reported as restricted for that purpose. However, existing resources accumulated under the original enabling legislation could be restricted for the original purpose, restricted for the purpose specified in the new legislation, or unrestricted. This determination would be a matter of professional judgment.

### Reevaluation of Legal Enforceability

If resources are used for a purpose other than the purpose stipulated in the enabling legislation or some other factor causes a reconsideration, then the legal enforceability of those restricted resources should be reevaluated to determine if they should continue to be reported as restricted. If the reevaluation results in a determination that the restriction is no longer enforceable, then report the resources as unrestricted from the beginning of that period forward. If it is determined that the restrictions are still legally enforceable, then continue to report those resources as restricted net assets.

### **Note Disclosure Required**

Governments should disclose the portion of total net assets that is restricted by enabling legislation at the end of the reporting period in the notes to the financial statements.

### **Effective Date and Transition**

The requirements are effective for fiscal year ended June 30, 2006. The accounting changes adopted in applying this statement should be applied retroactively by reclassifying net asset information in the financial statements for all prior periods presented. In the first period the statement is applied, disclosure should be made of the nature of any reclassification and its effect. Also, an explanation of the reason for not reclassifying net assets for prior periods should be explained.

### INFORMATION FOR NOTE CC: IMPAIRMENT OF CAPITAL ASSETS

GASB 42 establishes accounting and financial reporting standards for impairment of capital assets. Governments are required to evaluate prominent events or changes in circumstances affecting capital assets to determine whether impairment of a capital asset has occurred. GASB 42, paragraph 9 outlines five (5) common "indicators of impairment." They are:

- 1) Evidence of physical damage, such as for a building damaged by fire or flood, when the level of damage
- is such that restoration efforts are needed to restore service utility.
- 2) Enactment or approval of laws or regulations or other changes in environmental factors, such as new earthquake standards that a facility does not meet, and cannot be modified to meet.
- Technological development or evidence of obsolescence, such as that related to a major piece of diagnostic or research equipment.
- 4) A change in the manner or expected duration of use of a capital asset, such as closure of a building prior
- to the end of its useful life.
- 5) Construction stoppage, such as stoppage of construction as a result of a lack of funding.

Damaged assets can be separated into the following categories:

- 1. assets that will not be returned to service
- 2. assets temporarily out of service due to needed repairs, restoration, or recertification
- 3. assets remaining in service but needing repair
- 4. assets damaged that will continue to be used that will not be repaired

If the assets are going to be restored (category 2 and 3), then they need to be evaluated for impairment per GASB 42. If the assets will no longer be used (category 1) or will not be repaired (category 4), then an impairment loss per GASB 42 does not need to be calculated for those assets.

For assets impaired by physical damage, the restoration cost approach should be used to calculate the impairment loss. Under this approach, the amount of the impairment loss is derived from the estimated costs to restore the utility of the capital asset. According to the standard, an asset is not considered impaired unless its decline in service utility is significant; therefore, OSRAP has established impairment thresholds for assets impaired by physical damage. In order for an asset to be considered impaired by physical damage, the restoration cost (estimated restoration cost if the asset is not fully restored) of the impaired asset must be equal to or greater than the following:

Infrastructure \$3 million per agency, per year

Building Greater of \$100,000 or 20% of the capitalized cost of the building Movable Property Greater of \$20,000 or 20% of the capitalized cost of the asset

Infrastructure - The capitalization threshold of \$3 million should be used for infrastructure impaired by physical damage as the test of whether the magnitude in the decline in service utility is significant. Infrastructure will only be considered impaired if the total estimated restoration costs are equal to or greater than the capitalization threshold for infrastructure, or \$3 million per agency, per year. An impairment loss would be calculated on all infrastructure impaired during that year, regardless of the actual dollar value of the restoration cost of each individual infrastructure asset.

Buildings – The greater of the capitalization threshold, \$100,000, or 20 percent of the capitalized costs of the building impaired by physical damage should be used as the test of whether the magnitude in the decline in service utility is significant. If the cost to restore the building is lower than the capitalization threshold or 20 percent of the capitalized cost of the impaired building (whichever is higher), we will not consider the "magnitude in the decline in service utility is significant" component of the impairment test to be met. If, however, the building's restoration costs are equal to or greater than the capitalization threshold or equal to or greater than 20 percent of the capitalized costs of the impaired building (whichever is higher), and the building's decline in service utility is "unexpected", we will conclude that the asset has met the impairment test criteria, and is impaired. Note: According to the provisions of GASB 42, an asset is impaired when there is a "significant" and "unexpected" decline in the service utility of a capital asset.

Movable property – For movable property, the impairment threshold is set at \$20,000. In addition, the greater of the impairment threshold for movable property, \$20,000, or 20 percent of the capitalized cost of the movable property should be used as the test of whether the magnitude in the decline in service utility is significant. If the cost to restore the movable property is equal to or greater than the impairment threshold, \$20,000, or 20 percent